



**PENDLETON PARISH COUNCIL
ZOOM MEETING OF THE PARISH COUNCIL
WEDNESDAY 4 NOVEMBER 2020 COMMENCING 7.30pm**

In Attendance:

Clrs W R Whitwell (Chairman), J G Whitwell (Vice-Chairman), Mrs R H Cowperthwaite and Ms Lynne Olesinski (Parish Clerk)

041120/01 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies were received from Cllr Mrs Burnop and Mr R Saville.

041120/02 EMERGENCY POWERS

Due to Covid 19 the Parish Clerk had suggested the members may wish to contribute a one-third share in respect of future Zoom meetings.

COMMENT: The suggestion would not be taken up.

041120/03 MINUTES 26 AUGUST 2020 AND MATTERS ARISING

(a) Minutes 26 August 2020

RESOLVED: the above minutes were approved and signed.

(b) Matters Arising

Cllr Mrs Cowperthwaite had endeavoured to make enquiries of the bank but had been unsuccessful.

COMMENT: It was AGREED not to pursue the matter.

041120/04 PLANNING APPLICATIONS

(a) Planning Applications

COMMENT: None received.

041120/05 RENOVATION OF FINGERPOST(S)

The Parish Clerk had received an explanation from Mr Starkie in respect of the payment of £60.00 Invoice 5200213571 and had emailed the same to the members prior to the meeting.

RESOLVED: the said payment of £60 in respect of invoice 5200213571 was authorised – cheque 200109 refers.

041120/06 FINANCE

(a) Accounts 2020/21

RESOLVED: the accounts, together with the up to date bank statement (circulated to the members prior to the meeting) were APPROVED.



(b) Payments 2020/21

RESOLVED: the following payments were AGREED and authorised:

CHEQUE NO	PAYEE	DETAILS	INVOICE/MINUTE REF	AMOUNT £ (inc. vat)
200109	Lancashire County Council	50% cost of renovation of fingerpost	Invoice 5200213571	60.00
200110	Sabden Parish Council	Lengthsman Scheme		500.00
200111	Lynne Olesinski	Salary		500.00
200112	Lynne Olesinski	Balance of Salary and expenses		62.96
200113	British Legion	Wreath		25.00

(c) Precept 2021/22

RESOLVED: to precept for £1600.00, resulting in an amount of £14.29 per Band D property, (an increase of £0.27).

041120/07 IT EQUIPMENT

The Parish Clerk mentioned that notwithstanding the Parish Council shared Wiswell Parish Council’s IT equipment and contributed a one-third cost, she noted that there was a risk insofar as her tenure. This would mean that the Parish Council needed to be mindful of setting aside monies in respect of purchasing stand-alone equipment in the future (draft Precept Notes refer).

COMMENT: the report was noted.

041120/08 WEBSITE ACCESSIBILITY

The Parish Clerk had made enquiries of LALC and RVBC re the above. As noted in Minute 280820/08, Website Accessibility was a legal requirement. With regard to joining other websites in an effort to “spread the costs”, responses had proved fruitless. She also noted she had endeavoured to contact the current Website provider for a quotation but this too had proved fruitless.

ACTION: the Parish Clerk would contact Wiswell PC current provider with a view to obtaining a cost.

041120/09 CORRESPONDENCE

- (a) Payphone**
- (b) Switch to Cycling Campaign**
- (c) Consultation Code of Conduct** - the Parish Clerk reported she was seeking advice via Ribble Valley BC in this regard with any changes that may be made.

RESOLVED:
(a) no further comments.



- (b) no comment.
- (c) the Clerk would report any findings at the next meeting.

041120/10 HIGHWAYS

- (a) **Relocation of bus stop** – despite reminders, the Parish Clerk reported she had still not heard from Ingham & Yorke.

ACTION: the Clerk would chase, noting the danger.

- (b) **Pavement (Whalley Road)** – the verge required clearing.

ACTION: the Clerk would contact LCC.

- (c) **Kissing Gate** – this had been repaired but required a PROW update.
- (d) **Speeding** – the Clerk had reported problems to the Police during lockdown.
- (e) **Damaged tree on highway** – this had been resolved.

COMMENT: the above reports were noted.

041120/11 LENGTHSMAN

ACTION: The Parish Clerk to contact Angela Whitwell requesting a schedule of works carried out around the village by the Lengthsman. In connection with repairs to fencing, the Lengthsman was authorised to carry out the repairs subject to confirmation from Sabden PC there was enough funds within the budget.

041120/12 TREE SURGEON

ACTION: Cllr Mrs Cowperthwaite to chase Andrew Piercy.

041120/13 ANY OTHER BUSINESS

COMMENT: None.

The Chairman thanked everyone for their attendance and closed the meeting at 20.45hrs.

Signature _____(Chairman)

Date_____